

**Financial Accounting - IDES Exercise Quick Reference Sheet (PDF I & II)**

Unit		Topic	Exercise objective	Transaction Code	Exercise	Task	Page Number	Training Topic Name
Basic settings	1	Organisational unit	Create Company Code	spro	5	1	91	E_05_SPRO - Create Company Code
	1	Fiscal year	Create a Fiscal year variant.	spro	6	1/3.	94	
	2	Fiscal year	Assign Fiscal year variant	spro	6	1/4.	95	
Master Record	1	G/L Accounts.	Copy the General Account Group in our Charts of Accounts.	spro	8	1/2.	159	E_08_SPRO - Create Account Group for G/L Account.
	2	G/L Accounts.	Create the General Ledger Account with new Account Groups.	FS00	8	1/3.	160	
	1	Cust / Vend Accts.	Create Customer Account Group	SPRO	9	1/1.	189	E_09_SPRO - Define Customer Account Group
	2	Cust / Vend Accts.	Create regular Customer with Account group.	FD01	9	1/2.	189	
	3	Cust / Vend Accts.	Create Vendor Account Group	spro	9	1/3.	190	E_09_SPRO - Define Vendor Account Group. E_09_SPRO - Assign number range to Vendor Account Group
	4	Cust / Vend Accts.	Create regular Vendor	FK01	9	1/4.	190	
	1	Bank Master Data.	Create a Bank Master data.	FIO1	10	1/1.	213	E_10_FIO1 - Create Bank Key
2	Bank Master Data.	Define a House bank with ID.	spro	10	1/2.	213		
3	Bank Master Data.	Create the current a/c under a/c ID and connect it to gen. ledger a/c.	spro	10	1/3.	213		

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Document control	1	Document Header	Define document Number range and to change no. range.	spro	11	6/1.	235	E_11_SPRO - Create and assign number range to Document type
	2	Document Header.	Define Document Types and Document number no. ranges	spro	11	7/1.	235	E_11_SPRO - Create Document type and number range
	1	Line Item	Field Status Group	spro	12	8/1.	245	E_12_SPRO - Define Field Status Group
	2	Line Item	Assign Field status group to General Ledger a/c.	FS00	12	8/3.	245	E_12_FS00 - Change GL Master (Assign Field status group)
	1	Posting Period.	Create a Posting Period Variant.	spro	13	1/1.	259	E_13_SPRO_Posting period variant.
	1	Posting Authorisation	Create the Tolerance Group	spro	14	1/1.	267	E_14_SPRO_Tolerance group.
	2	Posting Authorisation	Assign the Tolerance Group	spro	14	1/2.	267	E_14_SPRO_Assign Tolerance group.
	1	Simple doc. In FI.	Post General Ledger a/c.	FB50	15	1/1.	277	E_15_FB50 - Post General Ledger Document
2	Simple doc. In FI.	Post Vendor invoice	FB60	15	1/2.	277	E_15_FB60 - Post Vendor Invoice 1	
3	Simple doc. In FI.	Post 2nd Vendor invoice	FB60	15	1/3.	277	E_15_FB60 - Post Vendor Invoice 2	
4	Simple doc. In FI.	Post Customer invoice	FB70	15	1/4.	278	E_15_FB70 - Create Customer Invoice	
5	Simple doc. In FI.	Post Customer Credit Memo.	FB75	15	1/5.	278	E_15_FB75 - Create Customer Credit Memo	

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<b>Posting Control.</b>	1	Document Reversal	Reverse Document	FB50	18	1/5.	312	E_18_FB50_ Negative posting test
	2	Document Reversal	Reverse Document	FB08	18	1/6.	312	E_18_FB08_Reverse document with G/L
	1	Terms of Payment & Cash discount.	Configure terms of payment.	spro	19	1/1.	331	E_19_SPRO -Configure payment terms
	2	Terms of Payment & Cash discount.	Assign terms of Payment	FK02	19	2/1.	331	E_19_FK02 - Assign Terms of payment to Vendor Master
	3	Terms of Payment & Cash discount.	Post cash Discount automatically	FB60	19	3/1.	331	E_19_FB60 - Post Cash discount automatically
<b>Clearing</b>	1	Clearing open items	Clear an Account	F-32	22	4/1.	392	E_22_F-32_Cust. invoice with clearing
	1	Incoming & Outgoing Payment.	Post an incoming payment with cash discount	F-28	23	1/1.	409	E_23_F-28_Clear invoice with Incoming payment.
<b>Cash Journal</b>	1	Business transaction in cash journal	Post an Incoming Payment	FBCJ	27	2/1.	447	E_27_FBCJ - Post Cash Journal
	1	Posting to one time account.	Create an account for one time vendor.	FK01	29	1/1.	457	E_29_FK01 - Create One Time Vendor Master
	2	Posting to one time account.	Post cash journal document to one time account.	FBCJ	29	2/1.	457	E_29_FBCJ - Cash Journal_Vendor posting

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<b>Fundamentals</b>	1	Customer Vendor account	Create Customer account	FD01	1	1	11	
	2	Customer Vendor account	Create Vendor account	FK01	1	2	11	
	1	Simple document in FI	Post simple document in Account Payable	FB60	2	1	23	E_02_FB60 - Post Vendor Invoice
	2	Simple document in FI	Post simple document in Account Payable	FB60	2	2	23	E_02_FB60 - Post Vendor Invoice 2
	3	Simple document in FI	Post simple document in Account Receivable	FB70	2	3	23	E_02_FB70 - Customer Invoice
	4	Simple document in FI	Post simple document in Account Receivable	FB70	2	4	25	E_02_FB70 - Customer Invoice 2
<b>Automatic Process</b>	1	Payment program configuration	Configure the payment program, Customize settings for your company code.	FBZP	3	1	49	E_03_FBZP - Payment program configuration
<b>Automatic Dunning</b>	1	Dunning Process	Enter Parameter, Start Proposal run, Edit Dunning Proposal.	F150	13	2	197	E_13_F150 - Execute Dunning Program

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<b>Correspondence</b>	1	Correspondence	Create your own correspondence type.	SPRO	14	1	221	
	2	Correspondence	Assign the print program to your new correspondence type.	SPRO	14	3	222	
	3	Correspondence	Post Customer credit memo.	FB75	14	5	222	
	4	Correspondence	Request your Individual correspondence when displaying the posted document	FB03	14	6	222	
	5	Correspondence	Account statement.		14	9	222	
<b>Country specifics</b>	1	Check Management	Post an invoice	FB60	16	1/1.	263	E_16_FB60 - Create Vendor Invoice for check payment.
	2	Check Management	Create a manually check.	F-58	16	1/2.	263	E_16_F-58 - Post + print forms (Create manual check)
	3	Check Management	Check register	FCHN	16	2/1.	263	E_16_FCHN - Check register
	4	Check Management	Void checks	FCH9	16	3/1.	263	E_16_FCH9 - Void Issued Check
	5	Check Management	Reissue Void Check	FCH5	16	3/2.	263	E_16_FCH5 - Reissue void check
	6	Check Management	Check Register	FCHN	16	3/3.	263	E_16_FCHN - Check register (2)
<b>Financial statement version</b>	1	Creating Financial Statement	Create Financial Statement	F.01	18	1	311	
	2	Creating Financial Statement	Customise the Financial Statement Version	SPRO	18	2	311	
	3	Drill Down reporting	Execute and navigate a drilldown report.	S_ALR_87012249	19	1	323	

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<b>Receivable &amp; Payable</b>	1	Balance confirmation	Create a balance confirmation for your Customer	F.17	20	2	335	
	1	Foreign currency valuation	Valuate your foreign currency open items for your customer.	F.05	21	3	347	
	1	Value Adjustment	Execute a flat rate individual value adjustment	F107	22	3	357	
	1	Regrouping	Regroup receivables.	F101	23	3	371	
<b>Technical, Organisational and Documentary Steps.</b>	1	Technical Steps	Create a Posting Period Variant.	SPRO	30	1	477	Same as exercise 13, Task 1/1, Pg. no. 259